

**Report of the Administration and Finance Committee  
January 2023**

The 2021 audited financial results were provided to the Committee in July (2022) and our auditor stated that the League's financial statements presented fairly, in all material respects, the financial position of The American Radio Relay League, Incorporated as of December 31, 2021 and 2020. The annual report was distributed to the board and is available for download on the League's website.

The Auditor prepared and filed the League's IRS Form 990 (in October, 2022) for the calendar year 2021 showing a total revenue of \$15,484,740, total expenses of \$12,705,961, and net assets of \$29,602,063.

The League's treasurer for the past decade, Dr. Rick Niswander, stepped down from the position with the thanks of the Committee for his many years of service to the League and its members. The new treasurer, Mr. John Sager, was elected by the board after a search and interview process which was conducted by a board appointed committee. Mr. Sager's term began on May 1<sup>st</sup>, 2022.

The Committee approved a recommendation that an employee survey be conducted by a 3<sup>rd</sup> party. Staff submitted candidates and a company was contracted to create, conduct and tally the results of the survey and report the findings to the A&F Chair and the ARRL President. The results were shared with the board and then subsequently with all staff at a special off-site meeting presented by the A&F Chair and the ARRL President.

The CEO advised the Committee that a combination of supply chain issues coupled with industry movement away from printed magazines has created both a shortage of paper as well as cost increases. At some point, the League will need to come to terms with the increasing costs of producing and distributing QST (and other printed publications) in the face of diminishing membership and advertising revenues. To that end, a revenue growth sub-committee was established to investigate additional methods of growing revenue. The sub-committee will present to the board at the January 2023 meeting.

The Committee discussed more efficient methods for managing board meetings than the current creation of loose-leaf binders and on-site printing of documents. A software package known as Board Effect was selected. It manages documents on-line which can be distributed electronically to board attendees. This was implemented and will be used going forward.

The stressed financial markets situation was discussed at each A&F meeting throughout the year; distressed market conditions have not been this poor in 52 years with negative returns across all sectors. It is hoped that the Fed can stifle inflation without pitching the economy into

a serious recession and to date, there are signs that conditions are beginning to stabilize. ARRL's return on investments outperformed all relevant market indexes due primarily to the liquidation of its bond and equity portfolio in anticipation of transferring the management thereof to a new third-party firm.

The external Investment Management Committee proposed last year has been established. This committee is comprised of the ARRL Treasurer who serves as the Chair, five voting members: two of whom shall be an ARRL Director or Vice Director, and three non-board members who are licensed amateurs and ARRL members, selected for their investment or investment management expertise. A new charter document has been approved by the board and quarterly meetings have been established. The Committee will provide their reports to the A&F Committee and the board.

There have been challenging updates to the League's software applications infrastructure. Issues surrounding user logins resulted in a drastic increase in service calls from the user community and now appear to be mostly resolved.

The CEO reported that a Strategic Plan Working Group has been assembled consisting of board, staff and external members.

The 2023 Financial Plan was distributed to the board in December for review in advance of the presentation for approval at the January board meeting.

Respectfully submitted:

Jeff Ryan, KØRM  
Chair

For the Committee:

Mickey Baker, N4MB, Director  
Ria Jairam, N2RJ, Director  
Fred Kemmerer, AB1OC, Director  
Richard Norton, N6AA, Director  
Anthony Marcin, W7XM, Vice Director  
Lynn Nelson, WØND, Vice Director  
Michael Raisbeck, K1TWF, 1st Vice President  
John Sager, WJ7S, Treasurer  
Diane Middleton, W2DLM, Chief Financial Officer